

# Longworth Parish Council

## **MINUTES of PARISH COUNCIL MEETING.**

Held at Longworth Village Hall at 7pm on 30<sup>th</sup> September 2015

**PRESENT:** Mr Hodgkins, Mrs Kinch, Mr Longstaff, Mr Pearce (Chairman), Mr Shaw, Councillor Tilley, Mrs Woodford, Mrs Carlisle (Clerk) and 5 members of the public.

### **100/15 APOLOGIES**

Apologies were received from, Ms Sabathy and Mr Hayward

### **101/15 MINUTES OF LAST MEETING**

The minutes of the 19th August meeting were put before the Councillors and accepted as being correct and duly signed

### **102/15 DECLARATIONS of INTEREST**

There were no changes reported.

### **103/15 OPEN SESSION**

Richard Kenyon has been appointed as Path Warden for Longworth

### **104/15 MATTERS ARISING**

Clerk passed on thanks from Mr French (on behalf of the Church) for the grant of £5,000 towards the roof repairs.

Clerk has sourced Rigid plastic No Dogs signs and fixings for the Allotment and Playground.

The Chairman and Clerk have started updating the Parish Council Standing Orders, as they are very old, the existing Standing Orders to remain in place until the exercise is complete, once amended these will be circulated to all Councillors with a view to signing off at the next meeting. Mr Longstaff emailed BGG about grass cutting at the church, we are awaiting a suitable response, BGG did the free cut as promised the remedial work (saplings and tree maintenance also hedges in burial ground part) to be scheduled as soon as possible.

Clerk and Mr Hodgkins drafted an advert for Seven voices and a flyer was distributed with the advertiser requesting volunteers for NAG speed watch project, to date 4 replies have been received, The NAG project is progressing and it will be up and running very soon.

Christine Shepherd has accepted her new posts as a trustee for the Longworth Charities and Meg Greenwood and Sue Houlton were informed.

### **105/15 MELINDA TILLEY**

Councillor Tilley has been at budget meetings the Main focus has been on Children's centres, the budget of £16m has been reviewed over the last year and has been halved. County Council are not responsible for domestic violence and breastfeeding clinics. Mr. Frost asked whether the County council has reserves? Councillor Tilley confirmed they are currently about £25m, some of which will be used this year but the District Councils reserves are much higher

### **106/15 ANTHONY HAYWARD - TBC**

Anthony Hayward unable to attend the meeting, item cancelled

### **107/15 PLAYGROUND**

The September inspection was carried out by Ms. Sabathy, The plastic Telescope is broken and needs re-fixing, and the tunnel is still damaged (the damage to tunnel and central climber reported to Playdale, who have committed to come and repair the two items – repair imminent). Clerk has contacted Mila Yearley our Rospa inspector for more information on the Cable rider damage, which needs stripping down and repainting. It was agreed that the paintwork on swings and cable rider should be rubbed down and repainted whilst maintenance being carried out.

3 Quotes have been received for the replacement activity trail Homefront, Sovereign and Playdale the 3 quotes are not identical, so more information to be requested. To be reviewed with Justine Cardy and grants applied for, but costs are looking to be in the region of £8,000.

October inspection to be carried out by Mrs Kinch (Sheets issued), and November Mr Shaw

**108/15 NEIGHBOURHOOD PLAN UPDATE MICHAEL PEARCE**

Hard copies of the draft pre-submission plan were distributed to Parish Councillors two weeks ago for review. There are still a couple of loose ends to tie up with VOWH before it can be submitted, councillors were asked to make any comments and requests for changes by email to the planning team (via Clerk). There will be an extraordinary meeting to vote on the process (not content) of the plan on 7th October at 8pm

**109/15 ALLOTMENTS UPDATE WENDY WOODFORD**

Nothing much to report, Mrs Woodford has contacted the four plot holders who are not working their plots by email, two have now started working their plots, she will talk to the other two plot holders to see if there are any problems.

**110/15 ACCOUNTS AND AUDIT**

Clerk reported that the Accounts and Audit report have been received back from BDO and pointed out the matters to be brought to the attention of the council:

1. Minor issues – The comparative figures in section 1 do not agree to the audited accounts for the prior year, the auditors go on to say they have reviewed the reconciliation and are satisfied that the figures are correct.
2. Precept request – Although the precept was set by the due date and budget prepared, the council did not minute as evidence the amount of precept requested from the billing authority. Action point – amount of precept requested to be included in the minutes in future

<b>RECEIPTS and PAYMENTS</b>	
<b>Receipts for September 2015 were as follows:</b>	
Interest on NSI	7.43
Precept	4300.00
<b>Payments September 2015 :</b>	
Clerks Salary	199.49
Audit	120.00
BGG invoice for cutting the churchyard grass	132.00
Donation to NAG speed device	300.00
Playground inspection	132.00

**111/15 PARISH CLERKS HOURS OF WORK**

Clerks hours to be increased to 10 hours per week with effect from 1<sup>st</sup> April 2015, budget to be revised to include this. This was raised at the P.C. meeting in March minute 29/15. All councillors were in agreement

**112/15 CORRESPONDENCE RECEIVED**

Requests for funding from Oxfordshire association for the blind and South and Vale CAB, to be added to the next meeting agenda.

Membership renewal from OPFA, it was agreed not to renew the OPFA membership

TTRO for Hinton/Appleton Road – 12<sup>th</sup> October

VOWH Open space, playing pitch and sports facilities audit

Audit of village and community halls – passed to VH committee (M Dean)

**113/15 ANY OTHER BUSINESS**

Clerk has spoken to British legion about the Parish Council Poppy Wreath and was advised that it

would be delivered to Robert Squires, Mr Hodgkins to speak to Mr Squires to advise to be delivered to Michael Pearce.

The meeting ended at 7.40pm

Date of next meetings: 11th November at 7pm and provisionally 16<sup>th</sup> December in the Village Hall.

Signed.....

Date.....