

Longworth Parish Council

MINUTES of ANNUAL PARISH COUNCIL MEETING.

Held at Longworth Village Hall at 6:45pm on 9th May 2018

PRESENT: Mrs Carlisle (Clerk), Mr. Hodgkins, Ms. Sabathy, Mrs. Woodford, Mr Longstaff, Mr Parnell plus 8 members of the public

- | | Action |
|--|------------------------|
| 30/18 ELECTION OF OFFICERS – CHAIRMAN & VICE CHAIRMAN
Mr Hodgkins nominated Ms. Sabathy as Chairman Seconded by Mrs Woodford, Ms. Sabathy nominated Mr Hodgkins as Vice Chair Seconded by Mr Longstaff. Both Councillors signed declaration of acceptance of office forms. | |
| 31/18 CO-OPTION OF NEW COUNCILLOR
Following minute ref 16/18 (meeting on 7 th February)
Mr Parnell declared his acceptance of office to the meeting & signed his declaration of acceptance of office form, and the Parish Council declarations book. | |
| 32/18 APOLOGIES
Apologies were received from Mr. Shaw who is out of the country, and Mrs Kinch due to family bereavement | |
| 33/18 DECLARATIONS of INTEREST
There were no declarations of interest | |
| 34/18 MINUTES OF LAST MEETING
The minutes of the 21 st March 2018 meeting were put before the Councillors and accepted as being correct and duly signed. | |
| 35/18 INTRODUCTION TO COMMUNITY EMERGENCY PLANS – JONAH MADDOCKS
Jonah Maddocks informed the meeting about Community Emergency plans and encouraged the Parish Council to complete a plan (which would ultimately be submitted to OCC) to include risks and simple actions and identify a Reception centre in Longworth, where the village can be self-sufficient in an emergency for a few hours until CC can provide assistance. It was thought the Village Hall would be ideal.
Mr Maddocks also advised the Village to apply for an SSE, grant £1k – £20k, to potentially cover the cost of a Generator, defibrillator, blankets, tea coffee etc... by 14 th May 2018. He also provided a list of Community organisations to contact for help in an emergency Mr Parnell agreed to take on the project with support from Clerk.
Helping Hands 4 villages may wish to be involved. | GC
NP |
| 36/18 COUNCILLOR FITZGERALD-O’CONNOR – COUNTY COUNCILLOR
Councillor Fitzgerald-O’Connor was unable to attend the meeting | |
| 37/18 OPEN SESSION
The only item raised was the progress with a village defibrillator, which is being dealt with by the Village Hall committee | NP |
| 38/18 MATTERS ARISING
A Dog/waste bin has been approved for the bottom of Tucks Lane.
Signs have been erected – “No dogs” at the back end of the allotment, “Danger – please take care” sign on church gate.
Letters were sent to next of kin re the imminent memorial works schedules to commence 14 th May. | |
| 39/18 MEETING TIMETABLE
BOOKED MEETING DATES
2018 - 9 th May, 11 th July, 12 th September, 7 th November
2019 - 9 th January, 6 th March, 8 th May | |

40/18 REVIEW AND ADOPTION OF CODE OF CONDUCT, STANDING ORDERS. FINANCIAL REGULATIONS AND RISK ASSESSMENT

Small Adjustment suggested to Standing orders (no.11)

GC

It was resolved to adopt the Code of Conduct, Standing Orders, Financial Regulations and Risk Assessment

41/18 2017/18 GOVERNANCE STATEMENT (ANNUAL ACCOUNTS)

It was resolved to approve the Governance statement, this was signed by the Chairman and Clerk and minute ref 41/18 added

42/18 2017/18 ACCOUNTING STATEMENTS, ANNUAL ACCOUNTS AND RECEIPTS AND PAYMENTS APRIL 2018

The accounts for 2017/18 were issued to councillors, it was resolved to accept the Accounting statements this was signed by the Chairman and Clerk and minute ref 42/18 added.

Clerk Advised that the internal audit was scheduled to take place on 4th June.

Items to be posted on the village website, to comply with the transparency code were also issued to councillors.

GC

RECEIPTS AND PAYMENTS APRIL 2018

Receipts	
Investment Income	16.42
Precept	7,250.00
Graveyard receipts	500.00
VAT refund prior year	1319.41
Total Receipts	9085.83
Payments	
Clerks Salary April	449.32
Total Expenditure	449.32

43/18 NAG UPDATE

Chair and secretary of NAG committee have stepped down from the group made up of Parish councillors. Vacancies were Advertised in Seven Voices but no response to the advert as yet.

Two Options going forward. 1. The group folds or 2. amalgamates with Faringdon group. It was generally felt that the rural needs were different to the small town needs, however it was agreed that Mr Hodgkins / Mrs Woodford would continue to attend the meeting in Faringdon if they amalgamated. Speed-watch will continue as a separate group

44/18 CHURCHYARD/BURIAL GROUND

Faculty update

The Church Warden offered to help with applying for the Faculty for repairing collapsed tomb in the old churchyard, this is ongoing Parish Council will need to apply for a faculty for repair, forms received and contacts established at the Diocese. Clerk has been sent list of qualified approved conservators to get quotes from.

GC

The work to repair the monuments is scheduled to commence on Monday 14th May.

Other churchyard issues

There was an incident in the churchyard broken safety glass was found all over the path, on 11th April, Mr Hodgkins cleared this up. There have also been reports re Lead stolen from Houlton room roof, everyone needs to be vigilant keep a look out for suspicious behaviour.

Graveyard rules document update –

the proposed Burial Ground rules and regulations document was circulated, councillors were asked to review and make any comments re changes

Resolved: To adopt the new Graveyard rules.

45/18 PLANNING MATTERS/APPLICATIONS

P18/V0985/HH First floor extension to create additional bedroom, Betteshanger House High Street Longworth OX13 5DU

Resolved: to support the application

P18/V0772/FUL & P18/V0773/LB - Renewal of P15/V0435/HH, P15/V0436/LB, P15/V0441/HH and P15/V0446/LB previously granted Erection of single storey extension, car port with studio above and formation of porch. Haugh House Church Lane Longworth Abingdon OX13 5DX

Resolved: to support this application

Planning decisions

Planning granted

P18/V0505/FUL Variation of condition 2 (approved plans of Planning Permission P16/V2801/FUL, P18/V0006/LB, & P17/V2813/FUL) Site location West View Cottage Church Lane Longworth ABINGDON OX13 5DX

46/18 PLAYGROUND

Mrs Kinch carried out the March inspection, Clerk carried out the April inspection, a small amount of litter about, everything looking really good, the play panels could do with a wash, a bit green with algae. Concrete in front of goals still to be removed.

47/18 ALLOTMENT UPDATE

WW

Problem with one of the water troughs, springing a leak, needs to be repaired.

Resolved: to employ someone to fix, Mrs Woodford to get 3 quotes.

48/18 TRANSPORT UPDATE

There was no update

49/18 SPEEDWATCH INITIATIVE

This is held in abeyance awaiting more volunteers

50/18 PC ATTENDANCE BY TECHNOLOGY RULES UPDATE

Resolved to park this issue for now, as we were getting nowhere.

52/18 CORRESPONDENCE RECEIVED

Clerk to forward details of Town and Parish meeting in Beacon on 5th July. All other correspondence had been forwarded to councillors

GC

53/18 ANY OTHER BUSINESS

Request for allotment footpath to be cleared – this is already booked.

Visibility at the corner at Pinewoods/Hinton Road very bad, to be reported to OCC

DATE OF NEXT MEETING

20th June 2018 in the Village Hall at 8:30pm

The meeting ended at 7:45'

Signed.....

Date.....